

Clinicians Guide To Working With UNIFI Autism Care



YOUR PATIENT HAS BEEN REFERRED TO UNIFI AUTISM CARE FOR AUTISM-RELATED BEHAVIORAL SERVICES.

Below you will find the steps UNIFI will take with your patient.

This checklist will allow you to understand and track their progress and opportunities for integrating care.

STEP	ACTION
1	UNIFI holds initial meeting with family; consents for release of medical information signed; patient assessment scheduled for 2 weeks
2	UNIFI sends a) the request for medical records and b) an optional Treatment Plan Input Form to REFERRING CLINICIAN
3	If medical records are not received within 10 days, UNIFI makes reminder call/fax to REFERRING CLINICIAN
4	UNIFI Board-Certified Behavior Analyst (BCBA) conducts comprehensive assessment of behavior, social, communication and adaptive skills and strengths, including family goals and aspirations; initial 6-month Treatment Plan developed
5	UNIFI shares Treatment Plan Summary with REFERRING CLINICIAN. (no action necessary)
6	UNIFI submits Treatment Plan to payer for authorization
7	PAYER authorizes services
8	UNIFI starts first 6-month Treatment Cycle
9	PAYER requires treatment plan re-assessment every 6 months
10	In preparation for re-assessment, UNIFI sends Treatment Cycle Summary and new Treatment Plan Input Form to REFERRING CLINICIAN for update
11	UNIFI develops updated Treatment Plan
12	UNIFI submits updated Treatment Plan to PAYER for authorization
13	PAYER authorizes next Treatment Cycle
14	UNIFI starts next 6-month Treatment Cycle